

**County of San Diego, Health and Human Services Agency (HHS)A)  
Medi-Cal Program Guide (MPG) Special Notice (SN)**

**Application Process for Retroactive Medi-Cal Coverage**

**Number**

**13-09 Addendum K**

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**Issue date:**

November 7, 2014

**Effective date:**

Upon Receipt

**Background:**

Prior to the Affordable Care Act (ACA) implementation, an applicant/beneficiary could request retroactive Medi-Cal for any of the three months preceding the month of application. ACA implementation occurred on January 1, 2014 and the application/determination process for retroactive Medi-Cal was updated to incorporate MAGI regulations.

**Policy:**

The process for requesting and determining retroactive coverage after ACA implementation has been updated as follows:

- Household tax information is necessary for evaluating MAGI cases.
- Property verifications are **not** required for evaluating MAGI cases.
- The MC210A continues to be the required form to initiate a retroactive coverage eligibility determination. The form will be updated by DHCS in 2015 to reflect changes to property requirements.

**Note:** The process for requesting and determining retroactive coverage for months prior to January 2014 and Non-MAGI cases has not changed.

**Procedure:**

**Modified Adjusted Gross Income (MAGI) Medi-Cal Process (Households with only MAGI members)**

*Applications for Retroactive and Ongoing Coverage*

- Complete the MC210A form from information the applicant/beneficiary provides over the phone, in person or through any other avenue available for those applying for Medi-Cal.
- Review the completed MC210A to ensure it contains all information needed (property information is not required).
- Request tax information only if the information on the SAWS 2 Plus, RFTHI, or SSApp is different than what was provided for the retroactive month(s). Attempt to contact the applicant/beneficiary by phone. If unable to reach by phone, follow existing guidelines for requesting verifications by mail prior to denying the request.
- Approve or deny, as appropriate.

*Applications for Retroactive Coverage Only*

- Obtain from the applicant a completed SAWS 2 Plus or SSApp along with an MC210A for the retroactive month(s) requested. These may be completed with information the applicant/beneficiary provides over the phone, in person or through any other avenue available for those applying for Medi-Cal.
- Submit just one transaction to CalHEERs that includes all retroactive months.
- Evaluate the results to ensure they are reasonably compatible. If the information is not compatible, attempt to contact applicant/beneficiary by phone. If unable to reach by phone, follow existing guidelines for requesting verifications by mail prior to denying the request.
- Approve or deny, as appropriate.

**Mixed households (MAGI & Non-MAGI members)**

- Complete the MC210A form from information the applicant/beneficiary provides over the phone, in person or through any other avenue available for those applying for Medi-Cal.
- Obtain from the applicant/beneficiary a completed MC210A for the retroactive month(s) requested.
- Review the completed MC210A to ensure that it contains all information needed.

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- Request income and property information for each retroactive month unless “No Change” is marked on the MC210A and the information is provided on the original application.
- Request household tax information.
- Approve or deny, as appropriate.

**Impact/s:**

No impact.

**Program Affected:**

Medi-Cal

**References:**

Medi-Cal Eligibility Division Information Letter (MEDIL) No.: I 14-27 [MEDIL I 14-27](#)

**Sunset Date:**

This policy will be reviewed for continuance by 11/07/2015.

**Approval for Release:**



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JF