

# Medi-Cal Program Guide (MPG) Letter #596

June 29, 2006

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**Subject**            **ANNUAL            REDETERMINATION,            MEDI-CAL            ANNUAL**  
**REDETERMINATION   FORM   AND   TABLE   OF   CONTENTS**  
**REVISION**

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**Effective Date**    Upon receipt

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**Reference**            ACWDLs 06-16 & 06-17

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**Purpose**                The purpose of this letter is to provide staff with:

- The revised MC 210 RV, Medi-Cal Annual Redetermination Form (Attachment A) and MC 210 RV (SP) (Attachment B),
- Policy clarifications and instructions for the completion of the annual redetermination, and
- Revised MPG Table of Contents.

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**Background**        Medi-Cal annual redeterminations are required to be completed every 12 months. The State Department of Health Services (DHS) has issued a revised MC 210 RV and provided clarifications on the annual redetermination process.

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**Changes**            All County Welfare Directors Letter 06-17, dated May 10, 2006, requires counties to start using the revised MC 210 RV within 60 days of the date of the letter. This means that the revised form must be in use by July 10, 2006. To meet this deadline, instructions are being issued now.

The following changes are incorporated in the Medi-Cal Program Guide (MPG):

- The example in MPG Article 4, Section 15 about an application which was not approved in the application month was clarified that it was due to ineligibility in the application month.
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### Changes

- Additional examples (retroactive eligibility, family members with different eligibility dates, and children with different Continuous Eligibility for Children (CEC) dates) have been added.
- DHS revised the MC 210 RV to be more user-friendly.

Due to the revisions to the MC 210 RV, the case identifying information is optional for the beneficiary. The worker must enter the case number in the appropriate field on the MC 210 RV when sending the form to the beneficiary so that it can be identified when it is returned.

Also, since the MC 210 RV will be available on the DHS web site, FRCs may receive MC 210 RVs that were not sent by the worker. These forms must be cleared by address and by each individual's name to determine the proper case and worker, especially if there is no identifying information entered. If a case cannot be located, the worker who receives the form must attempt a phone call to the individual to request some identifying information so that their case can be located.

The revised MC 210 RV must be used as soon as it is received. Since redetermination packets will already have been mailed to the beneficiaries at the time this letter is released, the workers will accept the prior MC 210 RV for those cases. Any packets that have not been mailed when the new MC 210 RV is received at the Family Resource Center (FRC) must have the prior version of the MC 210 RV removed and the new one inserted.

The MPG Table of Contents, as well as each section's Table of Contents has been revised to make it easier to locate information in the MPG. The Items in each Section are now listed and the page identified so that the information can be located more quickly.

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### Automation Impact

CalWIN will transmit the annual redetermination information to MEDS after the redetermination is complete.

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**Forms Impact** A revised MC 210 RV picture-ready original has been sent to each FRC by Print Services. The forms are then ordered directly from Xerox. Prior versions of the MC 210 RV must be recycled upon receipt of the new form. Any redetermination packets that have been made, but not sent to the beneficiary, must have the prior version of the MC 210 RV removed and replaced with the new version.

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**Quality Assurance Impact** Effective with the August 2006 review month, Quality Assurance will cite with the appropriate error any case that does not comply with the requirements of this letter.

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**Summary of Change** The table below shows the changes made to the Program Guide.

<b>Section</b>	<b>Changes</b>
Table of Contents	Removed the bold from the Appendices.
Article 1, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 2, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 3, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 4, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 4, Section 15	Annual redetermination requirements have been updated.
Article 5, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 6, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 7, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 8, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 9, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.

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### Summary of Change (continued)

Section	Changes
Article 10, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 11, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 12, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 13, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 14, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 15, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 16, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 17, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 18, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article 19, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.
Article A, Table of Contents	Removed the bold from the Appendices. Added the Items in each Section.

### Filing Instructions

The table below shows how to file the Program Guide material.

Action	Pages
Remove	Table of Contents i through xiv
	Article 1-i
	Article 2-i
	Article 3-i
	Article 4-i through 4-iii
	Article 4-15-1 through 4-15-6
	Article 4-15-A
	Article 5-i through 5-vi

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## Filing Instructions (continued)

Action	Pages
Remove	Article 6-i
	Article 7-i
	Article 8-i
	Article 9-i through 9-ii
	Article 10-i
	Article 11-i
	Article 12-i
	Article 13-i
	Article 14-i
	Article 15-i
	Article 16-i
	Article 17-i
	Article 18-i
	Article 19-i
Article A-i	
Replace	Table of Contents i through ii
	Article 1-i
	Article 2-i
	Article 3-i
	Article 4-i through 4-viii
	Article 4-15-1 through 4-15-23
	Article 5-i through 5-xiii
	Article 6-i
	Article 7-i through 7-ii
	Article 8-i through 8-ii
	Article 9-i through 9-v
	Article 10-i through 10-ii
	Article 11-i
	Article 12-i
	Article 13-i
	Article 14-i
	Article 15-i through 15-ii
	Article 16-i through 16-ii
	Article 17-i
	Article 18-i
Article 19-i through 19-ii	
Article A-i through A-iv	

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**Important  
Notice**

The MPG is available in its entirety on the County Intranet by accessing <http://hhsa.intranet/manuals/mpg/index.html>. The MPG revisions listed in this letter will be entered into the Intranet MPG at the next update.

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**Manager  
Approval**

ORIGINAL SIGNED BY:

Vicki Mizel  
Assistant Deputy Director  
Medical Care Program Administration  
Strategic Planning & Operations Support Division

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