

Medi-Cal Program Guide Letter #794

July 10, 2013

Subject	DIVISION OF JUVENILE JUSTICE (DJJ) MATCH REPORTS
Effective	Upon receipt
Reference	ACWDL 12-21
Purpose	To inform staff of a new procedure to receive notification that juveniles enrolled in Medi-Cal are incarcerated.
Background	The California Department of Corrections and Rehabilitation Division of Juvenile Justice (CDCR – DJJ) match reports are part of the Income Eligibility Verification System (IEVS) and were formerly known as the California Youth Authority match reports. These reports are created by comparing a list of Medi-Cal beneficiaries to a list of incarcerated juveniles and were sent to welfare fraud investigators.
Changes	DHCS will forward a monthly CDCR – DJJ match report to Medi-Cal program and program will notify FRCs via memo when the lists are available on SharePoint for processing. This material is issued at this time in order to formalize an existing process between Medi-Cal program and FRCs.
Required Action	Upon posting to the SharePoint of the CDCR – DJJ match report, workers must process the list following the procedures described in MPG 16.01.05.H
ACCESS Impact	ACCESS workers must familiarize themselves with the requirements of this letter.
Automation Impact	None.

Imaging Impact

None.

LIHP Impact

None.

Quality Control Impact

Effective with the August 2013 sample month Quality Control will cite the appropriate error on any case that does not comply with the requirements outlined in this letter.

Summary of Changes

The table below shows the changes made to the MPG.

Section	Summary of Change
Article 16, Section 1	Added the CDCR – DJJ report information
Desk Aids	Added Desk Aid 40

Approval for Release

 *Robert W. White, Sup. Auditor 2-15-13*

MK

**E.
Assessor/
Secured
Property
Inquiry**

This system allows workers to determine the owner of a property parcel, the assessed value of the property or if a property actually exists. This helps the workers determine if the client is giving conflicting information regarding his/her address or resources.

MPG LTR 426 (09/00)

**F.
Jail
Clearance**

Allows the worker to verify if a client, such as an absent parent is in or out of jail.

MPG LTR 426 (09/00)

**G.
Recorder's
Marriage and
Death Index
Files**

Allows the worker to verify a client's marriage and/or death records filed with the County Recorder's Office.

MPG LTR 426 (09/00)

**H.
Division of
Juvenile
Justice (DJJ)
Match
Reports**

The DJJ match reports are created by comparing a list of Medi-Cal beneficiaries to a list of incarcerated juveniles and are sent to the county monthly by DHCS. The reports are posted to [SharePoint](#) and a notification will be sent to FRCs upon posting.

Upon notification of the posting of the DJJ match report, workers must take the following actions:

Step	Action
1	Review the match report to ensure the correct case data was used.
2	Resolve discrepancies with the beneficiary per procedures in Article 4, Section 8 .
3	Narrate actions and send appropriate notifications.
4	Complete the "TO BE FILLED OUT BY CWD" fields on the match report fully explaining actions taken and forward to FRC designee for roll-up and email to Medi-Cal program.

NOTE: Workers must suspend the eligibility of incarcerated juveniles if they meet the criteria set forth in [MPG 06.05.02](#).

MPG LTR 794 (07/13)

DESK AID 40 – Potential Fraud Indicators

Is case documentation valid?

- . Ask if they have identification (ref: MPG 4-7A)
- * . SS card appears fraudulent. (No raised print or watermarks/diff. ink)
- * . Required verifications appear altered, questionable or inconsistent
- . I.D. is generic (check cashing card), not issued by a government agency

Are there any discrepancies or inconsistencies in the information provided by the client?

- . Information on hospital records is different than the case information
- * . Does not know address or names of persons in the home
- . I.D. was recently obtained but claims to have lived here longer
- . Client claims to be undocumented but has a pay stub with SSN
- . Using child's Social Security Number
- * . Client has a round trip ticket from country or state of origin
- * . Continues to have children by the same absent father
- . Household composition appears questionable
- * . Client drives a car with license plates from another country
- * . Client presents a Border Crossing card or Non-resident Visa as I.D.
- * . Postmark on envelope of mail received from client indicates out-of-state origin.

Was aid recently denied or discontinued, and if so does the reason still exist?

- * . Applicant reapplies with a new address - Previously denied based on residence
- * . Transfers (LTC applicant/recipient) or sells property but has no proof/verification
- * . Change in applicant's financial situation or employment
- . Change in linkage
- * . Prior application denied by HOS and client now applying in a district office.

How were the client's medical and financial needs met prior to the application?

- * . Applicant was receiving medical treatment outside the U.S. and now requests treatment here.
- . Received free in-kind support
- . Monthly expenses exceed income
- . No income, assets or ability to work
- * . Employer refuses to complete income verification
- . Client claims to work out of country
- . Client claims to be paid in cash
- . Self-employment applicant declares little profit or net loss
- . Purchased or financed a car, boat or recreational vehicle
- * . Client is currently hospitalized and the key person has chosen to apply in the district office instead of applying through HOS staff.

Are there any previous fraud referrals? If so,

- . Has the issue been completely resolved by CDHS Investigators?
- * . Are there any current issues relating to a previous referral?

Is the client requesting restricted Medi-Cal benefits and has conflicting/questionable documentation?

- * . An out of country/state voter registration
- * . ID from a grocery store
- * . A current/expired drivers license or California ID