

# Medi-Cal Program Guide (MPG) Letter #774

February 7, 2013

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**Subject**            **ARTICLE A – INTRODUCTION OF CMS IT SYSTEM (AUTHMED) SIMPLIFIED LOW INCOME HEALTH PROGRAM (LIHP) APPLICATION**

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**Effective Date**    January 28, 2013

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**Reference**            County Policy

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**Purpose**                To inform staff of the Simplified LIHP Application (SLA) available in AuthMed.

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**Background**        With CalWIN expansion, CalWIN includes the ability to process LIHP eligibility and update MEDS. County workers are required to enter LIHP applications in both CalWIN and AuthMed.

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**Change**                A one page SLA screen has been added to AuthMed to reduce the amount of data entry required. The SLA is to be used only for approved and denied LIHP applications which have been first entered in CalWIN.

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**Required Actions**    Workers will continue to enter all LIHP applications in CalWIN according to [How To 432](#). Workers are also required to enter the LIHP application in AuthMed using the new SLA as outlined in [How To 1001](#). The SLA is only for LIHP applications initiated in CalWIN. HOS applications that are initiated in AuthMed shall be fully processed in both CalWIN and AuthMed and do not require use of the SLA screen.

Note:

LIHP pending applications are held in CalWIN and are not entered into AuthMed until disposition.

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**Automation Impact**

AuthMed has been enhanced to contain a one page SLA.

[How To # 1001](#) titled "Process for Simplified LIHP Application (SLA)" is posted in the CalWIN Intranet.

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**Forms Impact**

None

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**ACCESS Impact**

None

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**Scanning Impact**

None

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**Quality Control Impact**

Effective with the February 2013 sample month, Quality Control will cite the appropriate error on any case that does not comply with the requirements outlined in this letter.

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**Summary of Changes**

The table below shows the changes made to Article A of the MPG.

<b>Article/Section</b>	<b>Changes</b>
<a href="#">A.01.05</a>	Added SLA term
<a href="#">A.02.01</a>	Added SLA information and Processing Guidelines
<a href="#">A.07.01</a>	Added SLA information and Processing Guidelines

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**Approval for Release**

*Pat Wynn, Dep. Dir. 2-7-13*

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## A.01.05 Definition of Acronyms and Terms

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### A.01.05A Acronyms

The following table lists definition of acronyms used throughout the program guide.

<b>Acronym</b>	<b>Definition</b>
ASO	Administrative Services Organization
CAS	Corrective Action Supervisor
COBRA	Consolidated Omnibus Budget Reconciliation Act
FBU	Family Budget Unit
GR	General Relief
HCA	Health Coverage Access
HCCI	Health Care Coverage Initiative
HIPAA	Health Insurance Portability and Accountability Act
LIHP	Low Income Health Program
LPR	Legal Permanent Resident
MCE	Medicaid Coverage Expansion
MNL	Maintenance Need Level
PHI	Protected Health Information
PI	Personal Information
PII	Personally Identifiable Information
QA	Quality Assurance
SLA	Simplified Low Income Health Program (LIHP) Application
STCs	Special Terms and Conditions between the State of California and the Centers for Medicare and Medicaid Services.
UMDAP	Uniform Method of Determining Ability to Pay

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## A.02.01 Eligibility

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### Processing Guidelines

<b>RESOURCES</b>	<b>TITLE</b>
<a href="#">How To # 1001</a>	LIHP Simplified LIHP Application (SLA)

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### A.02.01A General

New MCE applicants who apply and current HCCI enrollees who recertify for LIHP are required to meet several conditions of eligibility and

comply with all eligibility/verification requirements before their application can be approved.

Eligibility workers use the CalWIN System to determine LIHP eligibility (Refer to [How To #432](#)). Once the CalWIN process is complete, the worker will process the LIHP application in the CMS IT System (AuthMed) by completing the Simplified LIHP Application (SLA) screen (Refer to [How To #1001](#)). Any application form accepted for Medi-Cal eligibility shall be considered an acceptable application form for LIHP.

When a LIHP case is established using the CalWIN system, the worker must ensure that all documents/verifications used in determining the enrollee's eligibility are housed in the CalWIN case file. Refer to [MPG 04.07](#). There is no requirement to scan documents/verifications into AuthMed.

Note: Appeals will review both CalWIN and AuthMed to resolve disputes.

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## A.07.01 CMS IT System

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### Processing Guidelines

RESOURCES	TITLE
<a href="#">How To # 1001</a>	Simplified LIHP Application (SLA)

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### A.07.01B Applications and Verifications

Once the LIHP application has been entered into CalWIN and an eligibility determination has been made, the worker will enter the LIHP application in the CMS IT System (AuthMed) by completing the Simplified LIHP Application (SLA) screen (Refer to [How To #1001](#)).

When a LIHP case is established using the CalWIN system, the worker must ensure that all documents/verifications used in determining the enrollee's eligibility are housed in the CalWIN case file (Refer to [A.02.01](#)).

Note: To process a Retroactive LIHP application, refer to [A.02.01H](#).

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