

# Medi-Cal Program Guide Letter (MPG) # 750

May 14, 2012

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**Subject** USE OF MEDS SOCIAL SECURITY NUMBER-VERIFICATION (SSN-VER) FIELD CODES TO VERIFY THE SSN

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**Effective** September 25, 2009

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**Reference** Medi-Cal Eligibility Division Information Letter (MEDIL) # 10-03 & All County Welfare Directors Letter (ACWDL) # 09-65

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**Purpose** The purpose of this letter is to provide the revised policy for verifying an applicant's/beneficiary's SSN using the SSN-VER code. Verifying SSN's using the SSN-VER code as part of the on-line SSN verification process streamlines case processing and expedites access to health benefits which supports the County "Live Well, San Diego!" initiative.

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**Background** The semi-annual SSN validation process was replaced with a daily SSN verification process with the new Enumeration Verification System (EVS). The MEDS SSN Verification Code values were redefined as part of the daily SSN verification process.

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**Highlighted Changes** The new EVS process has redefined several of our alpha code messages. The attached chart provides the old and new definitions of each SSN-VER code.

The new W, X and Y SSN-VER code values are temporary values until those SSNs are re-verified via the EVS SSN Verification Process. The new SSN-VER code A is equivalent to the old SSN-VER code J and will generate once EVS SSN Verification Process is complete.

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**Required Action** Workers will apply the Alpha Code changes as follows:

| Code | MEDS Verification Dated After | May be Used by Workers to Verify an Applicant's/Beneficiary's SSN? |
|------|-------------------------------|--|
| W    | September 25, 2009            | Yes  |
| A    | December 31, 2009             | Yes  |

**NOTE:** MEDS verification dated after September 25, 2009, with a J SSN-VER code may no longer be used by workers to verify an applicant's/beneficiary's SSN in situations where a Social Security Card is not available.

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**Automation Impact** No Impact

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**Forms Impact** No Impact

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**Access Impact** No Impact

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**Imaging Impact** No Impact

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**PA (CalFresh or CalWORKs) Program Impact** No Impact

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**QC/QA Impact** Effective with the July 2012 review month. Quality Assurance will cite the appropriate error on any case that does not comply with the requirements outlined in this letter.

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**Summary of Changes** The table below shows the changes made in the MPG cites.

| <b>Section</b>                        | <b>Summary of Change</b>   |
|---------------------------------------|--|
| <a href="#">Article 4, Section 11</a> | <ul style="list-style-type: none"><li>• Infomapped the Article</li><li>• Updated SSN-VER codes</li></ul> |

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**Approval for Release**



CG (Attachment)

## Attachment: SSN-VER Code Values and Definitions

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| <b>SSN-VER Code</b> | <b>Definition Prior to Implementation of EVS SSN Verification (Old/Obsolete Definition)</b>                     | <b>Definition After Implementation of EVS Verification (Current Definition)</b>                                 |
|---------------------|---|---|
| 0                   | Used on certain input transactions to indicate that the SSN Verification status was previously reported to MEDS | Used on certain input transactions to indicate that the SSN Verification status was previously reported to MEDS |
| 1                   | SSN reported by client, not sight verified, no SSA referral initiated   | SSN reported by client, not sight verified, no SSA referral initiated   |
| 2                   | SSN application filed at SSA district office, confirmation received by reporting entity                         | SSN application filed at SSA district office, confirmation received by reporting entity                         |
| 3                   | SSN reported by client, sight verified by reporting entity  | SSN reported by client, sight verified by reporting entity  |
| 5                   | SSN reported by client, not sight verified, SSA referral initiated  | SSN reported by client, not sight verified, SSA referral initiated  |
| 6                   | Client does not have an SSN, SSA referral initiated   | Client does not have an SSN, SSA referral initiated   |
| 7                   | No valid SSN verification status reported by entity reporting the SSN to MEDS                                   | No valid SSN verification status reported by entity reporting the SSN to MEDS                                   |
| 8                   | Client does not have an SSN and cannot get one - undocumented person  | Client does not have an SSN and cannot get one - undocumented person  |
| 9                   | SSN not initially reported by client  | SSN not initially reported by client  |
| A                   | SSN validated via SSA Referral process  | SSN verified via SSA NUMIDENT data match – SSA birthdate exactly matches MEDS                                   |
| B                   | SSN validated via SSA Referral process, birthdate discrepancy identified  | SSN verified via SSA NUMIDENT data match when surname was ignored – SSA birthdate exactly matches MEDS          |
| C                   | SSN validated via SSA Referral process, sex discrepancy identified  | SSN verified via SSA NUMIDENT data match – SSA birthdate does not exactly match MEDS                            |
| D                   | SSN validated via SSA Referral process, sex and birthdate discrepancy identified                                | SSN verified via SSA NUMIDENT data match when surname was ignored - SSA birthdate does not exactly match MEDS   |
| E                   |   | SSN verified via SSA NUMIDENT data match – SSA birthdate not  |

|   |   |  |
|---|---|--|
|   |   | available for exact MEDS match check   |
| F |   | SSN verified via SSA NUMIDENT data match when surname was ignored – SSA birthdate not available for exact MEDS match check |
| H |   | SSN verified via Title II and Title XVI data match - failed SSA NUMIDENT data match  |
| I |   | SSN verified via Title II data match - failed SSA NUMIDENT data match  |
| J | SSN validated via State Validation process  | SSN verified via Title XVI data match - failed SSA NUMIDENT data match   |
| K | SSN validated via State Validation process, birthdate discrepancy identified  | SSN verified via Title II and Title XVI data match - SSN not recognized as an SSN issued by SSA in NUMIDENT data match     |
| L | SSN validated via State Validation process, sex discrepancy identified  | Verification request pending for SSN reported as sight verified  |
| M | SSN validated via State Validation process, sex and birthdate discrepancy identified                                  | Verification request pending for SSN reported as not sight verified  |
| N |   | SSN verification failed SSA NUMIDENT data match on birthdate   |
| O |   | SSN verification failed SSA NUMIDENT data match on birthdate and failed Title XVI data match                               |
| P | Previous SSN validated - SSN changed by subsequent SSI/SSP update   | SSN verification failed SSA NUMIDENT data match on birthdate and failed Title II data match                                |
| Q | Previously validated - birth date changed outside acceptable range  | SSN verification failed SSA NUMIDENT data match on birthdate and failed Title XVI and Title II data match                  |
| R | Previously validated - SSN-VER code removed by county or state staff  |  |
| S |   | SSN verification failed SSA NUMIDENT data match on surname or given name   |
| T | Unvalidated - SSN validated via State Validation process but not applied to MEDS due to a subsequent birthdate change | SSN verification failed SSA NUMIDENT data match on surname or given name and failed Title XVI data match                   |
| U | Unvalidated - SSA Referral matched  | SSN verification failed SSA  |

|   |   |   |
|---|---|---|
|   | MEDS but reported new SSN, county notified of need for MEDS-ID change to reflect Referral SSN | NUMIDENT data match on surname or given name and failed Title II data match   |
| V | Unvalidated - SSA Referral update failed due to insufficient matching fields on MEDS          | SSN verification failed SSA NUMIDENT data match on surname or given name and failed Title XVI and Title II data match   |
| W | Unvalidated - per Social Security name matched, no sex conflict, birthdate did not match      | SSN identified as verified via EVS SSN verification process (old values A, B, C, D, J, K, L and M)  |
| X | Unvalidated - per Social Security name matched, birthdate and sex did not match               | MEDS previously had a SSN identified as verified via EVS SSN verification process, but either SSN or SSN verification status subsequently changed (old values P, Q and R) |
| Y | Unvalidated - per Social Security name did not match, birthdate and sex not checked           | SSN identified as unverified via EVS SSN verification process (old values T, U, V, W, X, Y and Z)   |
| Z | Unvalidated - per Social Security SSN not recognized as an SSN issued by SSA                  |   |
| ! |   | SSN verification failed SSA NUMIDENT data match – no given name reported  |
| % |   | SSN verification failed SSA NUMIDENT data match – probable transcription error identified   |
| & |   | SSN verification failed SSA NUMIDENT data match – SSN not recognized as an SSN issued by SSA  |
| * |   | SSN identified as verified via SVES SSN verification process but SSN verification code subsequently removed by state or county staff                                      |
| # |   | Previous SSN identified as verified via SVES SSN verification process but SSN changed by subsequent SSI/SSP update  |