

# Medi-Cal Program Guide Letter #714

January 13, 2011

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**Subject** LOW-INCOME SUBSIDY (LIS) APPLICATIONS FOR MEDI-CAL AND MEDICARE SAVINGS PROGRAM (MSP) ELIGIBILITY

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**Effective Date** Upon receipt

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**Reference** ACWDL 10-04

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**Purpose** The purpose of this Letter is to:

- Inform staff that as of January 1, 2010, the Social Security Administration (SSA) started transmitting certain LIS applications to the County via the Medi-Cal Eligibility Data System (MEDS)
- Provide staff with instructions for processing these LIS applications for Medi-Cal and MSP eligibility

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**Background** Enacted by Congress on July 15, 2008, the Medicare Improvements for Patients and Providers Act of 2008 (MIPPA) requires SSA to refer Medicare LIS applications for applicants who have consented to have the information shared to the counties to be evaluated for the MSP. The Department of Health Care Services (DHCS) has instructed counties to evaluate these LIS applicants for both Medi-Cal and MSP eligibility. LIS applications are transmitted from SSA to the County via MEDS and counties are notified through MEDS alerts.

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**Changes**

- Effective January 1, 2010, LIS applications referred from SSA must be evaluated for Medi-Cal and MSP eligibility.
- LIS applications are transmitted from SSA to MEDS daily.
- A MEDS alert is generated based on whether the LIS applicant has existing Medi-Cal and/or MSP eligibility.
- Information received on the LIS MEDS (LIS1 – LIS7) screens, in addition to any other required information/verification, shall be used to evaluate the LIS applicant for Medi-Cal and MSP eligibility.
- All LIS applications must be evaluated for Medi-Cal and MSP within the 45-day application processing performance standard.
- As of November 01, 2010, the County has received approximately 700, with the oldest received date of February 2, 2010.

**Required  
Action**

Starting with the oldest application date, workers are to process LIS applications and corresponding MEDS alerts, using the instructions detailed in MPG 04.02.19.

As indicated above, DHCS began posting LIS applications to MEDS in April 2010. However, DHCS did not issue instructions on how to process these applications in a timely manner. As a result, LIS applications may have delinquent application dates. The worker will include the following language in the Case Comment for LIS applications received for the months of January through October: "Application processing delayed due to untimely receipt of instructions from DHCS."

**Automation  
Impact**

MEDS Alerts 9055-9059 are posted daily. FRC may access them via CalWIN or Share Point, depending on the following condition:

<b>IF the MEDS Alert is...</b>	<b>THEN the MEDS Alert is accessible via...</b>
associated with a MEDS record that has caseload ID attached,	Search MEDS Exception window under MEDS Data in the Interface Activities subsystem.  (Hard copies of these alerts are also printed at the FRC)
not associated with a MEDS record that has a caseload ID attached,	<u>LIS Application Alerts</u> folder, located on the Management Reporting SharePoint/MEDS Report homepage.

An SR (SR269636) has been opened with the CalWIN Project to determine why LIS MEDS alerts are not being posted in CalWIN and FRCs will be notified of resolution and of any required action at a later date.

In the interim and upon receipt of this letter, the worker shall process all incoming MEDS Alerts 9055-9059, including the hard copies that have been printing at the FRCs, as well as those that are posted in the LIS Application Alerts folder, located on the Management Report Sharepoint/MEDS Report homepage.

When processing MEDS Alerts 9055-9059, the worker must review the LIS MEDS screens and clear CalWIN to determine if the LIS applicant has an active, pending, or closed Medi-Cal case. Based on clearance findings, the worker will determine the application date that will be the most beneficial for the customer and follow the CalWIN instructions found in MPG 4-2-Appendix F.

Additionally, when Application Registration is performed, the worker will select "LIS Apps" as the "Source" when completing the Collect Applicant Information window.

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**ACCESS  
Impact**

No impact.

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**Forms Impact**

Two new forms will be used as a result of the changes outlined in this Letter.

- MC 4604 – Supplemental Questions for Medi-Cal/MSP Application
- MC 4605 – MIPPA Cover Letter

Until these forms are added to CalWIN, staff are instructed to use shelf-stock. Shelf-stock is available for order on Xerox Print Services.

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**Imaging  
Impact**

Until the MC 4604 and MC 4605 are added to DoReS, they shall be imaged using template #16-141.

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**Quality  
Assurance  
Impact**

Effective with the January 2011 review month, Quality Assurance will cite the appropriate error any case that does not follow the requirement of this Letter.

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**Summary of  
Changes**

MPG Cite	Change
Article 4, Section 2	Added instructions for processing LIS applications for Medi-Cal and MSP eligibility.

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**Manager's  
Contact**



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