

Medi-Cal Program Guide Letter #682

June 29, 2009

Subject **FOOD STAMP (FS) ELIGIBILITY DETERMINATION FOR MEDI-CAL RECIPIENTS AT ANNUAL REDETERMINATION AND CLARIFICATION REGARDING THE NATIONAL VOTER REGISTRATION ACT (NVRA)**

Effective Date With task-based implementation.

Reference County Policy

Purpose This letter provides:

- Instructions to add a FS application to certain Medi-Cal redetermination packets, and
- Task-based procedures for processing returned FS applications.

This letter also updates the additional redetermination forms table to include the 16-64 Would You Like To Register To Vote form.

Background FS APPLICATION TO BE INLCLUDED WITH ANNUAL MEDI-CAL REDETERMINATION

On April 21, 2009, the Board of Supervisors approved the Agency's Nutrition Security Plan (NSP) to promote nutrition, expand outreach and simplify FS eligibility. One of the NSP objectives is to screen for FS eligibility among Medi-Cal recipients to improve access to FS and better nutrition. To help meet that objective, FS applications will be included with the Medi-Cal redetermination packet.

NATIONAL VOTER REGISTRATION ACT

In 1993 Congress enacted the National Voter Registration Act (NVRA; also known as the "Motor Voter Act") to enhance voting opportunities for every American. The NVRA requires that a mail voter registration form be provided at the time of application/redetermination of public assistance benefits.

Changes Beginning in July 2009 with the August 2009 Medi-Cal redeterminations, the following forms will be added to specified Medi-Cal redetermination packets:

- Food Stamp Flyer for Medi-Cal (Attachment A)
- Form DFA285 A1, Application for Food Stamp Benefits.

To facilitate identification of appropriate MC recipients for inclusion of the FS application, the FS Outreach case list will be generated on a monthly basis and distributed electronically along with the RRR report.

The MC Redetermination Supervisor will indicate on the form which recipients are to receive the FS Flyer and application. Recipients in the following aid codes will **not** have the FS application added to their MC redetermination packet:

- 13 Aged-LTC
- 23 Blind -LTC
- 53 MI-LTC
- 55 OBRA not PRUCOL-LTC
- 63 Disabled-LTC

Note: the FS flyer and application **will** be included in all FFCC redetermination packets.

Required Action

Medi-Cal Redetermination Packets

Clerical staff will:

- Add the FS Flyer for Medi-Cal and the Application for FS DFA285 A1 to MC redetermination packets identified on the FS Outreach Report.
- Ensure that the 16-64 Would You Like To Register To Vote form is included in **all** Medi-Cal redetermination packets.

Food Stamp Application Processing Procedures

When a Medi-Cal redetermination packet is returned with a completed FS application, the following procedures apply:

Step	Action
1	Separate the DFA 285 A1 from the Medi-Cal redetermination forms.
2	App Reg FS application. Evaluate for FSES.
3	Determine type of interview required (face-to-face or phone).
4	Contact applicant by phone and schedule appropriate intake appointment.
5	Conduct FS intake on scheduled appointment date either by face-to-face interview or phone interview.
6	Send Notice of Missed Interview (NOMI) if applicant no-

	shows for scheduled appointment.
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Note: Medi-Cal instructions are now designed to conform to task-based procedures. FRCs will determine if the Intake and/or RRR task-based workgroup will process these FS applications.

Automation Impact SPOS will generate the FS Outreach case list monthly and upload the list to the "CalWIN MR" SharePoint site in conjunction with the Monthly Medi-Cal RRR report. The FS Outreach case list will be used by FRCs to identify specific households to receive the FS application.

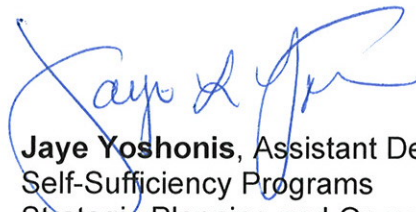
Forms Impact The Food Stamp Flyer for Medi-Cal (Attachment A) is available in iWay (Food Stamps/SPOS Flyers) for FRC use.

QA Impact None.

Summary of Changes The table below shows the changes made in the Medi-Cal Program Guide (MPG).

Section	Summary of Change
Article 4, Section 15	<ul style="list-style-type: none">• Updated the additional forms table.• Added FS Outreach instructions.

Manager Approval



Jaye Yoshonis, Assistant Deputy Director
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Strategic Planning and Operational Support Division

ECC



WE CAN HELP PROVIDE YOUR FAMILY WITH BETTER NUTRITION

Have you thought of applying for Food Stamp benefits when you turn in your Medi-cal renewal packet?

You may qualify for Food Stamps if:

- You have a low or fixed income and do not receive SSI/SSP
- You have limited resources (your home and cars are exempted)
- You are a legal immigrant, you or your family may qualify for Food Stamps.
- Getting Food Stamps will not affect your application to become a Legal Permanent Resident or Citizen.

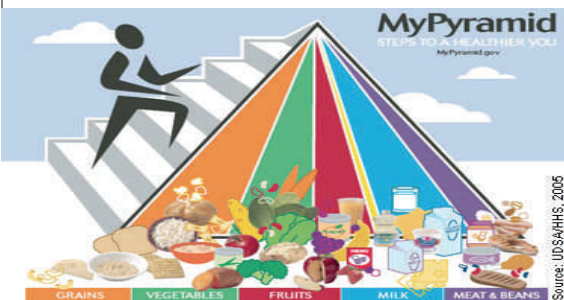
For more information on Food Stamps, call toll free 2-1-1

If there are this many people in your family, including yourself:	1	2	3	4	5	6	7
You may get Food Stamps if your gross monthly income is	\$1,127	\$1,517	\$1907	\$2,297	\$2,687	\$3,077	\$3,467

It is simple to request benefits. If you are interested, all you need to do is fill out the enclosed form DFA285 A1 Application for Food Stamp Benefits, sign and date, and mail the form back in the envelope provided with your Medi-Cal renewal packet (no stamp needed). A County worker will call you to set up an appointment for an interview.

Find out whether you could be eligible for benefits by using the pre-screening tool at <http://www.foodstamps-step1.usda.gov/fns/>

For more information, call our toll free Customer Service Center at 1-866-262-9881



**San Diego County
Health and Human Services**

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