

Medi-Cal Program Guide Letter #646

August 6, 2008

Subject **ARTICLE A- COUNTY MEDICAL SERVICES (CMS) REVISED NOTIFICATION FOR EXCESS PROPERTY**

Effective Date Upon Receipt

Reference County Policy

Purpose This letter is to provide the CMS staff with the most recent revision to the excess property notification process and the updated CMS Eligibility Denial notice.

Background When an applicant is denied because of excess property, workers send Spenddown of Property Notice (CMS-40) with the denial Notice of Action to notify the applicant of the amount of excess property. Workers list the items of property and total their value, then subtract the Case Family Budget Unit (CFBU) property limit to show the amount of excess property.

Program Changes With the automation of the CMS Program, the Spenddown of Property Notice (CMS-40) is no longer used to notify individuals of excess property. The Eligibility Denial Notice of Action (CMS-39D) has been updated to replace the CMS-40. The CMS-39D is an automated Notice of Action which is populated by information entered into the CMS IT System.

Forms Impact The table below shows the forms affected by this change. Workers shall begin using these revised forms immediately to notify individuals of excess property.

Form	Attachment
Eligibility Denial Notice of Action – CMS-39D	A
Eligibility Denial Notice of Action – CMS-39D (SP)	B

These forms have been updated and are available in iWAY.

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Automation Impact None

Quality Assurance Impact Effective with the September 2008 review month, Quality Assurance will cite with the appropriate error any case that does not comply with the requirements outlined in this letter.

Summary of Changes The table below shows the changes made to the Medi-Cal Program Guide (MPG)

Article/Section	Changes
Article A, Section 5	Added automated Notice of Action CMS-39D

Filing Instructions The table below shows how to file the MPG material.

Action	Pages
Remove	Article A, Section 5 page 6&7
Replace	Article A, Section 5 page 6&7

Important Note The MPG is available in its entirety on the County Intranet by accessing http://hhsa_internet/manuals/mpg/index.html. The MPG revisions listed in this letter will be entered into the Intranet MPG at the next update.

Managers Approval

ORIGINAL SIGNED BY:

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