

# General Relief (GR) Program Guide (PG) Letter #71

September 26, 2012

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**Subject**            **MEDI-CAL REFERRAL CLARIFICATION AND MOVING CIVIL RIGHTS INFORMATION**

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**Effective**        Upon receipt

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**Reference**        County Policy

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**Purpose**            The purpose of this Letter is to inform staff of the following:

- clarifications about referring GR applicants/recipients to apply for Medi-Cal
- move of the Civil Rights information from the GRPG

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**Background**      GR workers shall refer applicants/recipients who are potentially eligible for Medi-Cal to apply for that program. The applicant/recipient must cooperate with the application process and accept Medi-Cal, if they are determined eligible.

GR applicants/recipients are entitled to all Civil Rights that apply to public assistance applicants/recipients.

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**Highlighted Changes**      GR workers shall refer applicants/recipients who are potentially eligible for Medi-Cal to apply for that program.

The Civil Rights chapter of the GRPG is now obsolete. This material has been moved to the [Eligibility Desk Guide](#).

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**Required Action**            GR workers shall:

- refer applicants/recipients who are potentially eligible for Medi-Cal to apply for that program
- inform the applicant/recipient that they must cooperate with the application process and accept Medi-Cal, if they are determined eligible

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**Automation Impact** No impact.

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**Forms Impact** No impact.

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**ACCESS Impact** No impact.

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**Scanning Impact** No impact.

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**Other Program Impact** No impact.

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**Quality Assurance Impact** Effective with the October 2012 review month, Quality Assurance will cite with the appropriate error any case that does not follow the requirements of this Letter.

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**Summary of Changes** The table below shows the changes to the GRPG.

<b>Section</b>	<b>Changes</b>
<a href="#">90-020</a>	Made this chapter obsolete.
<a href="#">90-250.7</a>	Added clarification for referral to apply for Medi-Cal
<a href="#">90-250.8</a>	Added clarification for referral to apply for Medi-Cal

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**Approval for Release**



A handwritten signature in black ink, appearing to be 'J. R. P.', is written over a light blue rectangular stamp. The signature is stylized and somewhat illegible.

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# 1. CIVIL RIGHTS

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## A. General

Civil Rights program and policy information is found in the Eligibility Desk Guide (EDG). [Click here to access the EDG – Civil Rights Chapter.](#)

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## 90-250.7 COUNTY MEDICAL SERVICES (CMS)

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### C. Initial Screening

During initial screening, the applicant must complete a Medical Services Screening Sheet (14-4 HHSA). Information from this screening sheet helps determine if the applicant is potentially eligible to [Medi-Cal](#), [CMS](#), or [LIHP](#). The worker must ask the applicant if they have a Social Security or SSI application or appeal that is pending a determination and if they have applied for Medi-Cal with a county worker. The worker must check the Medi-Cal and SSI appeal information using CalWIN and MEDS. After verifying, refer to Medi-Cal, if potentially eligible.

If the applicant is ...	Then the worker will ...
potentially eligible for Medi-Cal	refer the applicant to apply for Medi-Cal. The applicant must apply for and cooperate with the Medi-Cal application process.
a U.S. citizen or national	enroll or refer the applicant to apply for LIHP. The applicant must apply for and cooperate with the LIHP application process.
a non-U.S. citizen or national who has been in the country for five years or more	enroll or refer the applicant to apply for LIHP. The applicant must apply for and cooperate with the LIHP application process.
a non-U.S. citizen or national who has been in the country for less than five years	certify CMS eligibility for three months to ensure that the applicant follows the requirements to apply and cooperate with the Medi-Cal application. In addition, the screening worker must ask the applicant if they have an urgent medical need that cannot wait 30 days. If they state they do, then the worker shall refer the applicant to the Primary Care Clinic (PCC) that they choose (see <a href="#">L</a> , below).

## 90-250.8 Low-Income Health Program (LIHP)

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### D. Screening

Workers must screen applicants/recipients according to the requirements in [90-250.7.C](#).

<b>If the ...</b>	<b>Then the worker shall ...</b>
applicant/recipient appears to be potentially eligible for Medi-Cal	refer the applicant/recipient to apply for Medi-Cal. The applicant/recipient must apply for and cooperate with the Medi-Cal application process. The worker shall process and approve LIHP, if otherwise eligible.
Medi-Cal application is pending	verify that the applicant/recipient has fully complied with the Medi-Cal application process and approve LIHP, if otherwise eligible.

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