

January 31, 2000

GENERAL RELIEF PROGRAM GUIDE LETTER NO. 27

SUBJECT: REVISED INTERIM ASSISTANCE PROGRAM CHAPTER 90-800

Effective Date: Upon Receipt

1. Purpose

This General Relief Program Guide Letter is to notify staff of the revised Interim Assistance Program chapter, which includes revisions to the SSI Advocacy Services process.

2. Background

The Interim Assistance Program (IAP) was set up as an eligibility category for General Relief applicants and recipients who have an application pending for Supplemental Security Income (SSI). With changes to non-citizen eligibility for SSI under HR 3734 and subsequent revisions, it also includes applicants and recipients who would be potentially eligible for SSI except for their non-citizen status.

3. Changes

90-801.1 Adds additional citizen/non-citizen criteria for potential SSI eligibility, which were not listed previously.

90-801.2 Adds reference to potential Cash Assistance Program for Immigrants (CAPI) eligibility.

90-801.3 Clarifies that legal non-citizens not qualifying for SSI or CAPI are not to be referred for SSI Advocacy Services.

90-802 Moves prior 90-804 section to this section.

90-803 Adds new section for SSI Advocacy Services.

90-803.2 Revises mandatory referral requirements to SSI Advocacy Services.

90-803.3 Revises voluntary referral requirements to SSI Advocacy Services.

90-803.5 Revises intake/granted actions.

90-803.6 Adds program linkage confirmation as available to the SSI Advocates.

90-803.7 Revises monitoring requirements for recipients not aided by SSI Advocate

Appendix A Adds 13-1 HHSA and moves CDS 004 information to Appendix B.

4. Forms Impact

The 13-1 HHSA has been revised. This form has several functions. It provides:

- Two-way communication between the ET and SSI Advocate, including referral;
- A tracking mechanism for program;
- Release of information to the SSI Advocate; and
- SSI Advocacy Services scheduling information.

5. Automation Impact

None.

5. Forms Impact

The forms listed below have been revised and copies are attached to this letter. By approximately February 29th, Office Services will print an initial supply of each form and distribute them to each Family Resource Center.

- Form 11-74 HHS, Verification Check List
- Form 11-65 HHS, Applicant's Statement of Employability
- Form 11-45 HHS, General Relief Medical Statement
- Form 11-45G, HHS, General Relief Employability Evaluation (GREE)
- Form 13-1 HHS, SSI Advocacy Services Communication Form

Note: Photocopies of the attached copy of form 13-1 HHS (Rev. 02/00) are to be used until a supply is sent to each district by Office Services. The Spanish versions of the revised forms 11-45 HHS, 11-45G HHS and 11-65 HHS are being prepared and will be distributed to each district by the end of March.

6. Quality Control Impact

With the revision to mandatory referrals to SSI Advocacy Services, lack of documentation of referral or reason for non-referral for IAP applicants and recipients will be cited as ineligible.

7. Filing Instructions

Remove	Add
Entire Chapter 90-800, including Appendices	Revised Chapter 90-800, including Appendices
90-100-33 (backing page)	90-100-33 (backing page)
90-100-A-1	90-100-A-1, Revised Form 11-74 HHS, page 1
90-100-A-2	90-100-A-2, Revised Form 11-74 HHS, page 2
90-100-A-3 (backing page)	90-100-A-3 (backing page)
90-250-A-1 & A-2	90-250-A-1 & A-2
90-250-B-1 & B-2	90-250-B-1 & B-2
90-250-E-1	90-250-E-1
90-250-F-1 (backing page)	90-250-F-1 (backing page)

ORIGINAL SIGNED BY:

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