

## 90-700.21. AB MONTHLY STATUS REPORTING AND REASSIGNMENT

---

### A. General

This section provides information regarding the AB Monthly Status Reporting requirements and the reassignment of the GR recipient to the month's WP.

GRPG Letter #73 (1/14)

---

### B. Policy

AB applicants/recipients who are found eligible for GR at Intake shall be provided a Monthly Eligibility Report (CW 7) to submit so that the worker may review any changes prior to the authorization of their next month's aid payment. See [GRPG 90-600.9](#) for the Monthly Reporting requirements.

The recipient must attend a CalFresh E&T SW assessment interview. During the assessment interview, the CalFresh E&T SW will assign the recipient to a WP and/or a WP and JC for the upcoming month.

GRPG Letter #73 (1/14)

---

### C. Assessment Interview

The Assessment Interview will be required only in the initial Intake month and will not be required in the second and third month of the certification period. Procedures for the assessment interview are shown in the table below.

Step	Who	Action
1	Intake worker	Schedule each GR applicant for an Assessment interview via Form 22-11 HHSA.
2	Granted Bank	Complete a list for all AB GR recipients scheduled for the Assessment interview.
3	Clerk	Update list for cooperation/non-cooperation with the WP.
4		Update list for cooperation/non-cooperation with the JS.
5		Assure accuracy of list prior to the scheduled Assessment interview.
6	CalFresh E&T SW	Provide an orientation/explanation of program requirements.
7		Conduct an employability assessment.

---

*Continued on next page*

## 90-700.21. AB MONTHLY STATUS REPORTING AND REASSIGNMENT, Continued

---

**Assessment  
Interview**  
(continued)

<b>Step</b>	<b>Who</b>	<b>Action</b>
8		Coordinate WP and CalFresh E&T assignments for those recipients who also receive NAFS.
9		Assign the recipient to a JC or WP.

GRPG Letter #73 (1/14)

---