

90-600.4. OTHER TYPES OF PAYMENTS

A. General

This section provides information regarding other types of payments in the GR Program.

B. Protective Payments

Protective payments are payments which may be made to a designated person on behalf of the recipient only upon request of Aging and Independence Services (AIS). Such payments are subject to the following limitations:

- AIS must establish that the recipient is unable to handle these funds and must appoint a person as payee.
 - Substitute Payee arrangement with the County is not available for GR cases.
-

C. Immediate Need Warrant

Immediate need warrants are issued in the FRC to provide for certain payments. Only whole dollar amounts shall be issued, except for Special Needs, Vendor Payments, or Transportation to Resource. Computer issued warrants shall be the preferred method of issuance when possible.

For most, the initial aid payment in the intake month shall be issued by EBT.

D. Criteria for Issuance of Bus Passes

Bus passes may be provided to applicants prior to granting of assistance when needed for the applicant to meet eligibility requirements, such as Substance Abuse Services appointments, filing for UIB, completing medicals, etc. or when the applicant has applied in the wrong FRC and needs to be sent to the appropriate FRC to complete the application. Bus passes will not be issued after aid has been granted for most individuals as the aid payment includes transportation needs in the Other Needs portion.

Bus passes may be offered to AB individuals. These passes are intended for them to be able to comply with Work Project and Job Search requirements. The bus passes may be available as funding allows.

GRPG Letter #73 (1/14)

Continued on next page

90-600.4. OTHER TYPES OF PAYMENTS, Continued

E. Procedures for Issuance of Bus Passes

When the criteria for issuance are met for cases prior to granting, the worker will complete form 08-32 HHSA, Authorization for Bus Passes. The original is to be given to the clerk designated by the FRC as the Bus Passes Clerk. The copy is to be imaged in the case folder.

The clerk shall ensure that form 08-32 HHSA is signed by the applicant when the passes are delivered to him/her and will retain the form until it is forwarded to Fiscal Services.

See the Bus Pass Issuance Policy for instructions on providing bus passes for AB recipients.

GRPG Letter #73 (1/14)

F. Aid Paid Pending (APP)

When a recipient makes a request for a GR Hearing before the effective date of the notice, the County may be required to suspend its proposed action and continue aid through the GR Hearing Date. APP will not be paid when the issue is a denial or an initial eligibility determination.

GRPG Letter #53 (3/09)

G. APP Approval

APP will be approved by the Supervisor when:

- it is requested by the recipient before the effective date of the notice
- the recipient has no other income or resources to meet needs
- the issue is not due to a change in policy or regulation.

Example	Situation
1	Recipient does not agree with time-limit eligibility, but does not dispute classification as AB – no APP will be granted.
2	Recipient feels he/she should be classified as EL and not time-limited to three months and meets the other criteria for APP – APP will be granted.

GRPG Letter #53 (3/09)

Continued on next page

90-600.4. OTHER TYPES OF PAYMENTS, Continued

H.

APP Granting

If granted, APP will be:

- paid through the hearing date;
 - paid through a rescheduled hearing date when the hearing is rescheduled at County convenience or for good cause; or
 - extended by the GR Hearing Officer if it is likely the decision will be in the recipient's favor. The worker shall take action on the extension no later than the next workday.
-