

90-250.4. PRE-APPLICATION

**A.
General**

This section provides information regarding the pre-application procedures for obtaining medical verification for the GR Program.

**B.
Policy**

All applicants identified as potentially eligible for GR and who indicate they are unable to perform the work project shall be required to complete a statement concerning the applicant's employability.

**C.
Procedures**

When the pre-application worker identifies an applicant as potentially eligible for GR and the applicant indicates that he/she is unable to perform a work project, the pre-application worker shall follow the action in the table below.

| Step | Action | | | | | | |
|---|---|---------------------------------|---------------------------------|---|---------------------------|---------------------------|---|
| 1 | Require the applicant to complete and sign the Applicant's Statement of Employability form (11-65 HHSA). The 11-65 HHSA is to be imaged in the case file. | | | | | | |
| 2 | <p data-bbox="521 1003 1411 1188">Give the applicant the option of having the County schedule and pay for a GREE appointment for them or going to a private provider. Applicants who choose to go to a private provider will be responsible to pay for any costs incurred.</p> <table border="1" data-bbox="537 1188 1398 1675"> <thead> <tr> <th data-bbox="537 1188 873 1266">If the applicant chooses to ...</th> <th data-bbox="873 1188 1398 1266">Then the applicant shall be ...</th> </tr> </thead> <tbody> <tr> <td data-bbox="537 1266 873 1377">have the County pay for the employability evaluation,</td> <td data-bbox="873 1266 1398 1377">given a GREE appointment.</td> </tr> <tr> <td data-bbox="537 1377 873 1675">go to a private provider,</td> <td data-bbox="873 1377 1398 1675">given a CSF 24 and advised that the completed CSF 24 must be returned at the time of the intake interview. The Verification Checklist must indicate that an employability evaluation is a required item to return for the intake interview.</td> </tr> </tbody> </table> | If the applicant chooses to ... | Then the applicant shall be ... | have the County pay for the employability evaluation, | given a GREE appointment. | go to a private provider, | given a CSF 24 and advised that the completed CSF 24 must be returned at the time of the intake interview. The Verification Checklist must indicate that an employability evaluation is a required item to return for the intake interview. |
| If the applicant chooses to ... | Then the applicant shall be ... | | | | | | |
| have the County pay for the employability evaluation, | given a GREE appointment. | | | | | | |
| go to a private provider, | given a CSF 24 and advised that the completed CSF 24 must be returned at the time of the intake interview. The Verification Checklist must indicate that an employability evaluation is a required item to return for the intake interview. | | | | | | |

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90-250.4. PRE-APPLICATION, Continued

Procedures (continued)

| Step | Action | |
|------|--|---|
| | If the applicant chooses to ... | Then the applicant shall be ... |
| | go to a CMS/LIHP provider, | informed that their CMS/LIHP provider must be a GREE provider for the County to pay for the 2 evaluation. CMS/LIHP will not pay for it unless the provider is also a GREE provider. |

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D. CMS Referrals

Applicants who are in need of treatment for a life threatening or severely disabling condition, or who need emergency treatment, should be referred to the resources listed in the County Medical Services (CMS) pamphlet available in all FRCs. (Refer to [90-250.7](#) for an explanation of the CMS program).
