

90-120.1. GENERAL

A. Policy

Workers shall evaluate all GR applicants and recipients for “reasonable suspicion” of substance abuse (see [C](#), below).

If the worker determines that there is reasonable suspicion of a substance abuse problem, he/she will refer the individual to the appropriate Alcohol and Drug Services (ADS) contracted Regional Recovery Center (RRC). While most referrals will be made at pre-application, referrals may be made any time there is a reasonable suspicion of substance abuse. A finding of chemical dependency, alone, shall have no bearing on the employability status of the applicant/recipient.

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B. Substance Abuse Services

Providing alcohol and drug services to GR applicants/recipients offers a direct service and intensive monitoring that promotes individual responsibility leading to self-sufficiency. Each referral will be tracked for compliance and the RRC will notify the referring FRC if the individual fails to comply with program requirements. Non-compliance with required appointments/activities will result in sanction or discontinuance of GR benefits.

The table below shows the components of the GRADS program:

Component	Description	
Evaluation of “Reasonable Suspicion”	Workers evaluate all GR applicants/recipients for “reasonable suspicion” of substance abuse as follows:	
	For... applicants,	The evaluation is completed... prior to or at the intake appointment, or at any time thereafter if a subsequent contact determines there is reasonable suspicion.
	recipients,	at any time it appears there may be a substance abuse problem.

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Substance Abuse Services (continued)

Component	Description
Orientation	RRCs provide information to referred individuals on the treatment options and the expectations of the RRC. The RRC will provide the individual an opportunity to enroll in the program. Referred individuals must agree to enroll in the program as a condition of GR eligibility and for an assessment to be completed and a treatment plan developed.
Waitlist	Since GR recipients are not treated differently from any other referral to the RRC, there may be a waitlist for services. Individuals referred for substance abuse services must comply with waitlist activities so that they are not dropped from the program. Failure to cooperate with waitlist activities will result in ineligibility for GR. Form 11-114 HHS is used to track the attendance at waitlist activities.
Outpatient Drug Free Treatment	Provides 2-3 group sessions per week based upon the assessment and individual treatment plan. This is one option for alcohol and drug treatment.
Day Care Habilitative Treatment	Requires a 3-4 sessions per week based upon the assessment and individual treatment plan. This is the other option for alcohol and drug treatment.
Drug Testing	RRCs administer drug tests according to the RRC's usual operations. Participants testing positive shall be required to attend more frequent or intensive services such as self-help meetings, residential or detoxification services.
Ongoing Use By Participants	Participants who continue to use alcohol/drugs during treatment will be evaluated for referral to detox or residential treatment. Workers must evaluate for ongoing GR eligibility depending on the type of facility to which the individual was referred (see GRPG 90-500.2.K-M.)
Referral to Ancillary Services	RRCs refer participants to ancillary services, such as shelter or housing, emergency food or clothing, medical care, mental health services, or family counseling. Participation in such services if voluntary.

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90-120.1. GENERAL, Continued

Substance Abuse Services
(continued)

Component	Description
Discharge Plan	RRCs prepare a discharge plan for each participant for recovery support and reinforcement of continued efforts toward self-sufficiency after completion of the program.

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C. Evaluation of “Reasonable Suspicion”

Workers will evaluate all GR applicants/recipients for substance abuse using form 11-94 HHS, Documentation of Reasonable Suspicion ([Appendix A](#)). The information recorded on this form is not to be shared with the applicant/recipient. If an individual is to be referred to substance abuse services, the completed 11-94 will be faxed to the RRC along with the Screening/Assessment Sign-In Log.

Appropriate individuals to be referred to substance abuse services are those who:

- Exhibit objective symptoms and are determined to meet the “reasonable suspicion” criteria;
- Have previously been determined chemically dependent (CD);
- Have been discontinued or sanctioned for failure to cooperate with substance abuse services; or
- Have been denied or discontinued from SSI due to drug and/or alcoholism.

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D. Notification of Clients

GR applicants/recipients will be informed of substance abuse services requirements as follows:

- 11-38 HHS Coversheet
- 11-89 GIN, Substance Abuse Services Informational Notice ([Appendix B](#))
- 11-89 HHS, Substance Abuse Services Appointment Letter ([Appendix C](#))

Any one or a combination of these methods of notification shall be deemed acceptable for QC/Appeals purposes.

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