

**County of San Diego, Health and Human Services Agency (HHS)A)
CalFresh Program Guide Letter**

Updates to the Income Reporting Threshold (IRT)

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Issue Date:

10/14/2015

Effective Date:

April 1, 2015

Purpose:

To provide:

- Clarification to the CalFresh Income Reporting Threshold (IRT), SAR and MCE regulations
- Updates to the CalFresh Program Guide (CFPG) section 63-271
- An IRT Processing Guide
- An IRT Desk Aid
- An updated CalFresh Assistance Standard Chart

Background:

For CalWORKs, IRT rules for AR/CO and SAR are identical. CalWORKs AU's are only required to report within 10 days when they receive earned income **and** their total household monthly gross income (earned and unearned) exceeds the IRT for their AU size.

AU's with **only** unearned income are **not** required to report mid-year (AR/CO) or mid-period (SAR) when that income, by itself, exceeds their IRT. CalWORKs may not be decreased or discontinued mid-year (or mid-period) due to a voluntary report of unearned income over IRT per [CPG 44-270.G Mandatory Mid-Period Reports](#) and [44-260.D Mandatory Mid-Year Reporting](#).

CalFresh IRT is based on the household size and income at the time of intake, recertification, or whenever there is a household composition or income change. If the household's income is over the IRT, it will render **most** households ineligible for CalFresh benefits and must be reported with 10 days.

Clarification was received regarding IRT requirements for SAR households

Policy Change:

CalFresh:

CalFresh households certified with gross income at or below 130% of the FPL will be required to report changes in income when the household's gross income exceeds 130% of the FPL, both during the SAR payment period and at recertification and submission of SAR 7.

Households certified between 131% and 200% of the FPL will not be required to make any reports of income during the SAR payment period. These households will not have a CalFresh IRT (ACL 15-42) but will still be required to report their income at SAR 7 and recertification.

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Summary of Changes:

63-271	Updated the section to clarify IRT requirements
Processing Guide # 271-01	Added processing guide for internal use
IRT Desk Aid	Added
CF Assistance Standard Chart	Updated information

Impacts:

Automation: CalWIN updates and worker actions;

1. The new SAR 2 will generate with the 130% IRT or N/A in the CalFresh column for NACF cases
2. CalWORKs/CalFresh cases will generate the SAR 2 or AR 2 SAR with the CalWORKs IRT in the CalWORKs column. The CalFresh column will remain blank. Manually generate the appropriate SAR 2 and enter the CalFresh IRT or N/A in the CalFresh column
3. Annual Reporting/Child Only (AR/CO) cases which are Change Reporting for CalFresh require a manual AR 2 CR

Forms and Document Capture:

SAR 2 (3/15)
AR 2 SAR (3/15)
AR 2CR (3/15)

Programs Affected: No Impact

Quality Control: Quality Control will cite the appropriate error when the regulations cited in this program have not been followed.

Management Reporting: None

References:

[ACL 15-06E](#)
[ACL 15-42](#)

Sunset Date:

This policy will be reviewed for continuance by 10/31/2018

Approval for Release:



RICK WANNE, Director
Eligibility Operations