

CalFresh Program Guide Letter #596

Subject	VERIFICATION OF DEPENDENT CARE EXPENSES IN CALFRESH
----------------	--

Purpose	This letter changes the requirement to verify the actual amount of dependent care cost incurred by CalFresh households.
----------------	---

Reference	All County Letter 13-102
------------------	--------------------------

Effective Date	January 1, 2014
-----------------------	-----------------

Background	<p>Supplemental Nutrition Assistance Program (SNAP) statutes, regulations, and waivers provide State agencies with various policy options. One of the options is to mandate the verification of deductible expenses including dependent care costs.</p> <p>Effective January 1, 2014, as required by Senate Bill (SB) 672 (Chapter 568, Statutes of 2013), California Welfare and Institutions code section 18901.1 mandates that County Welfare Departments (CWDs) accept the household's statement to verify the payment of dependent care costs.</p>
-------------------	---

Policy Change	CalFresh households can verify dependent care costs by submitting an affidavit signed under penalty of perjury that the household makes out-of-pocket payments for dependent care costs. The household will be required to specify on the affidavit the provider's name, the total amount billed, how much the household pays out-of-pocket , and the amount of subsidies if any.
----------------------	---

Required Action	<p>Effective January 1, 2014, Human Services Specialists (HSSs) will accept an affidavit signed under penalty of perjury as the verification for dependent care expenses unless it is questionable. The HSS will request actual verification of the cost only if the information provided is questionable as explained in CalFresh Program Guide (CFPG) section 63-117.23.</p> <p>The HSS will accept the CF 285, the SAWS 2 PLUS, or the new CF 10 as an affidavit.</p>
------------------------	--

Summary of
Program Guide
Changes/
Updates

The following CFPG sections have been revised:

Chapter/ Section	Updates
63-117.19	Dependent care cost verification requirement update
63-117.23	Questionable information documentation
63-233	Added the following information: <ul style="list-style-type: none">• When the deduction is allowed or not allowed and• Prospective budgeting of dependent care costs
63-650.5	Updated the CalFresh Verification Requirements Chart

Client
Correspondence
Impact

The CF 10 is not currently available in CalWIN. Family Resource Centers can request the CF 10 directly from the Xerox Print Center using their existing procedure. The CF 10 can also be accessed via the link in [63-650.2](#).

Document
Capture Impact

The completed and signed CF 10 Affidavit of Dependent Care Expenses will be scanned into the case record in CERMS.

Automation
Impact

No impact.

Other Programs
Impact

No impact.

Quality Control
Impact

Quality Control (QC) will cite the appropriate error when instructions in this material are not followed.

Director
Approval



RICK WANNE, MA, MFT
Eligibility Operations Director

OA