

**County of San Diego, Health and Human Services Agency (HHS) (HSA)  
CalWORKs Program Guide (CPG) Special Notice**

**1.43% Increase To The Maximum Aid Payment (MAP) Levels**

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16-06

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**Issue Date:**

September 19, 2016

**Effective Date:**

October 1, 2016

**Background:**

Per ACL 16-64, CalWORKs Maximum Aid Payment (MAP) levels will increase 1.43% effective October 1, 2016.

**Policy:**

The MAP increase is treated as a mandatory county-initiated mid-period action for all cases.

**Notices:**

CalWORKs and CalFresh recipients are to be notified of the changes to their CalWORKs grant and the associated impact of the household's CalFresh benefits no later than September 20, 2016.

**Informing Notice: TEMP 2250 (07/16): State Law Changes the Maximum Aid Payment Levels for Cash Aid Recipients**

- The TEMP 2250 (07/16) will be mass-mailed by September 15, 2016 to all recipients to inform them of the increased MAP levels and the potential decrease to their CalFresh benefits.
- The TEMP 2250 must be provided to all CalWORKs applicants who apply for aid in August and September 2016 to ensure that they are informed about the October 1, 2016 grant increase. Eligibility Workers must document in the case comments that the TEMP 2250 was provided and explained to the applicant.

**Notice of Action (NOA): TM44-315I (07/16) – 1.43 Percent Grant Increase/Law Change**

- NOA TM44-315I is to be sent to the Assistance Unit's (AU's) when their grant increases due to the MAP increase.

**Changes to Income Reporting Thresholds (IRT) NOAs**

- If the recipient's IRTs changes due to the MAP increase, workers are to send SAR 2 - Reporting Changes for Cash Aid and CalFresh or AR 2 / AR 2 SAR - Reporting Changes for CalWORKs and CalFresh.

**Impacts:**

- **CalFresh:** Recalculate CalFresh benefits as a result of the increase in the cash grant. This action is considered Known-to-County information. Decrease the CalFresh allotment effective the first of the month for which timely notice can be provided to the household as described in 63-285.5.
- **General Relief:** The General Relief grant will increase by 1.43% effective October 1, 2016 in accordance to this increase. Instructions will be released in a separate General Relief Program material.
- **Automation:** CalWIN reference tables will be updated in the near future to reflect the new MAP levels. Additional instructions will be issued once the COLA run is performed in CalWIN.

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- **Forms:** The following notices are attached to this special notice for reference:
  - TEMP 2250 (07/16) - State Law Changes the Maximum Aid Payment Levels for Cash Aid Recipients
  - TM44-315I (07/16) – 1.43 Percent Grant Increase/Law Change

**Document Capture:**

Manually-generated notice and/or forms signed by the client are to be submitted for document capture

**Assistance Standards Chart:**

The attached Assistance Standards Chart for CalWORKs has been updated with the new MAP levels and uploaded CalWORKs Program Guide 45-200.

**Scratch Budget:**

The Scratch Budget has been updated with the new MAP levels and been placed in the on the shared "S" drive. (\\cosd.co.san-diego.ca.us\sandfsroot\hhsa\hhsa\ENTERPRISE\QR Excel Spreadsheet)

**References:**

ACL 16-64 (<http://www.dss.ca.gov/lettersnotices/EntRes/getinfo/acl/2016/16-64.pdf>)

**Sunset Date:**

This policy will be reviewed for continuance by October 31, 2017.

**Approval for Release:**



Rick Wanne, Director  
Eligibility Operations