

July 3, 2014

CalWORKs Program Guide Letter No. 330

Subject CPG 43-200 Child Support Updates

Effective Date Upon Receipt

References Eligibility And Assistance Standards (EAS) Chapter 82-500 and County Policy

Purpose To inform staff of the updates to the CalWORKs Program Guide Section 43-200 regarding Child Support.

Background Under the Federal Child Support Enforcement Program, each applicant/recipient of CalWORKs is required to assign to the County both spousal and child support rights of all members of the assistance unit (AU) and cooperate with the Health and Human Services Agency (HHSA) and the Local Child Support Agency (LCSA) as a condition of eligibility.

When it is established that the applicant/recipient is not cooperating with the LCSA or HHSA, the HSS will take action to either remove the parent/caretaker relative from the AU, **or** apply a 25% aid payment reduction.

Policy Change Effective April 14th, 2014 the Overpayment Specialist Unit (OSU) has assumed responsibility for processing child support alerts and imposing and lifting child support penalties.

Summary of Updates The following Sections have been updated in the online CPG:

Section	Title
43-200.A.	Child Support/Assignment of Support Rights
43-200.B.	Child Support Referral Procedures
43-200.C.	Cooperation Requirements
43-200.D.	Good Cause

Changes to the CPG are highlighted text.

Automation Impact

Automation has been working closely with Program, the Department of Child Support Services (DCSS) and the CalWIN Project to ensure we are capturing information correctly through the interface between the Child Support Enforcement (CSE) System and CalWIN.

Automation has also created [How To # 262](#) which provides instructions for imposing and lifting Child Support Non-Cooperation penalties in CalWIN.

Program Impact

For Medi-Cal (MC) only cases HSS's are instructed to process the negative alerts without imposing the negative action. In the event a client is discontinued for non-compliance and the alert indicates that the worker needs to lift a sanction (024), the worker must take that action. This instruction will remain until the LCSA starts enforcement on Medi-Cal only cases again.

There is no impact to other Programs.

Eligibility Operations

Eligibility Operations will be adding the [Process for Imposing and Lifting Child Support Penalties](#) to the [Eligibility Desk Guide \(EDG\)](#).

Quality Control (QC) Impact

QC will cite the appropriate error on any case that does not comply with the requirements outlined in this material.

Director Approval



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