

September 6, 2013

## CalWORKs Program Guide (CPG) - Letter No 296

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**Subject**            **Answers to Questions Related to the WTW 24-Month Time Clock and the New Weekly Hourly Participation Requirements**

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**Effective Date**    Upon receipt

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- Reference**
- ACLs 12-67, 12-69: SB 1041 Implementation (WTW 24-Month Time Clock, new weekly participation hours for single and two-parent families and for participants enrolled in Self-Initiated Plans)
  - ACLs 13-15, 13-37 and 13-59: CDSS answers to counties' questions related to the WTW 24-Month Time Clock and the reengagement of individuals who met AB X4 4 exemption criteria as of December 31, 2012
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**Background**      County policies regarding the new WTW requirements implemented by SB 1041 were published in CPG as follows:

Section	CPG Title	Date
<a href="#">CPG 10-001 D.</a>	Alignment of WTW participation hours to federal requirements	1/16/2013
<a href="#">CPG 10-001 E.</a>	WTW 24-Month Time Clock	2/7/2013
<a href="#">CPG 10-001 F.</a>	WTW 24-Month Time Clock Notification and Transitioning Process	2/7/2013
<a href="#">CPG 10-001 G.</a>	Participation requirements after the WTW 24-Month Clock is exhausted	2/7/2013
<a href="#">CPG 10-001 H.</a>	New WTW Participation requirements Q&As	4/23/2013
<a href="#">CPG 10-001 I.</a>	WTW Reengagement of AB X4 4 exempt individuals	5/7/2013
<a href="#">CPG 10-001 J.</a>	WTW Reengagement of AB X4 4 exempt individuals (2-parent families)	5/7/2013

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**Purpose**

CPG Letter No. 296 informs Family Resource Center and Employment Services staff of the following changes to [CPG](#):

<b>Sections</b>	<b>Changes/Updates</b>
<a href="#">CPG 10-001.H</a>	<ul style="list-style-type: none"><li>• Added CDSS definitions of WTW activities that meet CalWORKs federal standards (ACL 13-59 Attachment B)</li><li>• Moved Q&amp;As (ACLs 13-15) from CPG 10-001.H. to CPG 11-001.A. (new section)</li></ul>
<a href="#">CPG 10-015.A.</a>	<ul style="list-style-type: none"><li>• Weekly participation hours have been updated to reflect SB 1041 changes</li><li>• Web link to <a href="#">EDD-San Diego County Labor Market Information</a> has been added to provide the current list of occupations with the fastest growth and the most job openings</li></ul>
<a href="#">CPG 11-001A.</a>	<ul style="list-style-type: none"><li>• Moved CDSS Q&amp;As ( ACL 13-15) from CPG 10-001.H. to this new section</li><li>• Added CDSS Q&amp;As from ACL 13-37 (WTW Clock and SB 1041 participation requirements) to this new section</li></ul>
<a href="#">CPG 11-001.B.</a>	<ul style="list-style-type: none"><li>• Added CDSS Q&amp;As from ACL 13-59 (WTW Clock and SB 1041 participation requirements) to this new section</li></ul>
<a href="#">CPG 11-001.C.</a>	<ul style="list-style-type: none"><li>• Added CDSS Q&amp;As from ACL 13-59 (Reengagement of AB X4 4 exempt individuals) to this new section</li></ul>
<a href="#">CPG 11-001.D.</a>	<ul style="list-style-type: none"><li>• Added San Diego County Q&amp;As (WTW Clock and SB 1041 participation requirements) to this new section</li></ul>

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**Policy Change**

The new CPG 11-001.A, CPG 11-001.B and CPG 11-001.C sections include questions and answers related to:

- WTW 24-Month Time Clock
- New WTW participation requirements
- Reengagement of individuals who met AB X4 4 exemption criteria as of December 31, 2012

These questions were submitted by the counties and answered by the California Department of Social Services (CDSS).

The new CPG 11-001.D. section includes questions submitted by

Eligibility and Employment Services staff and Eligibility Operations/CalWORKs responses.

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**Automation Impact**

None

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**Program Impact**

None to CalFresh and Medi-Cal programs

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**Child Care Impact**

None

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**ACCESS Impact**

None

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**Quality Control (QC) Impact**

QC will cite the appropriate error when the regulations in the CPG have not been followed

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**Director Approval**

*Rick Wanne, Dir. Elig. Ops. 9-17-13*

**RICK WANNE, MA, MFT**  
Director  
Eligibility Operations

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**Manager Contact**

CalWORKs Program

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