

January 11, 2013

CalWORKs Program Guide (CPG) - Letter No. 280

Subject WELFARE-TO-WORK (WTW) – Alignment of Participation Hours to Federal Requirements

Effective Date Upon receipt

Reference [ACL 12-69 Alignment of CalWORKs \(CW\) Hourly Work Participation to Federal TANF Requirements](#)

Purpose CPG Letter No. 280 informs Family Resource Center (FRC) and Employment Services (ES) staff that section 10-001 D. Alignment of WTW Participation to Federal Requirements has been added to the CPG

Background On June 27, 2012 the Governor of California signed a new law which authorized the following changes in the WTW program effective January 1, 2013:

- Alignment of WTW weekly participation hours to federal work requirements
- New WTW 24-Month Time clock, during which non-exempt CW recipients may:
 - Choose to participate in various WTW activities without core hour requirements
 - Use their 24 months of WTW services at any time during the participant's 48 months of time on aid (TOA)

Note: WTW 24-Month Time clock does not add months to the CW 48-Month TOA Clock.

- After the WTW 24-Month Time Clock is exhausted, the following rules apply:
 - Non-exempt CW recipients must meet federal participation (20/30/35 hours) and core hour (20/30) requirements to continue:
 - Participating in WTW activities and receive supportive services
 - Receiving cash aid for themselves
 - If federal work participation and core hour requirements

are not met, CW benefits will be issued only to the eligible children in the Assistance Unit (AU).

Note: This rule does not apply to adult CW recipients who are not required to participate in WTW activities due to an [Exemption from WTW](#), or a [TOA extension](#).

Policy Change

To align with federal work requirements, effective January 1, 2013 WTW participation hours were changed accordingly to the new WTW 24-Month Time clock requirements which are specific to each WTW family type:

WTW family type	During WTW 24-Month Time clock	After WTW 24-Month Time Clock is exhausted
Single parent with child under 6	20 hours, no core activities	20 hours, all 20 in core activities
Single parent with <u>no</u> child under 6	30 hours, no core activities	30 hours, of which 20 in core activities
Two-parent families	Combined 35 hours, no core activities	Combined 35 hours, 30 in core activities
Two-parent families (with one parent disabled)	Non-disabled parent: 20 or 30 hours (depend on child's age) with no core activities	Non-disabled parent: 20 or 30 hours (depend on child's age), of which 20 in core activities

Note: Although not required during the WTW 24-Month Time Clock, participation in core activities such as employment, vocational educational training, work experience, etc. should be strongly emphasized with the participants to provide them with the necessary tools to reach self-sufficiency through employment during and after their time on aid.

Summary of Updates

The following changes have been uploaded to the CPG online, which is available at <http://hhsa-pg.sdcounty.ca.gov/>:

CPG Section	Title	Program Updates
CPG 10-001 D.	Alignment of WTW Participation Hours to Federal Requirements	New CPG chapter

Automation Impact Unknown at this time, pending CalWIN updates related to the WTW 24-Month Time Clock and the tracking of WTW participation hours.

Program Impact None to CalFresh, Medi-Cal and LIHP Programs

Child care Impact None

Forms Impact None

Access Impact None

Imaging Impact None

Quality Control (QC) Impact Effective with the January 2013 sample month QC will cite the appropriate error when the regulations in the CPG material have not been followed.

Director Approval



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Eligibility operations

Manager Contact CalWORKs Program

LH/rst