

40-200.D Sanction and Penalty Actions

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CPG Letter 332

40-200.D.1 Welfare-to-Work Sanction Actions

Initial Sanctions:

Overpayment Specialist Unit (OSU) staff impose a financial sanction when a non-exempt participant fails or refuses to comply with Welfare-to-Work (WTW) requirements without good cause ([CPG 10-025.A](#)).

OSU may take additional actions to rescind and/or reimpose the initial sanction per Employment Case Manager (ECM) request.

Existing Sanctions:

The eligibility worker reinstates an existing sanction after a break in aid or exemption. These worker actions do not require an ECM request.

Resources:

[Processing Guide 40-200.D1: WTW Sanctions](#)

[Processing Guide 40-200.C3: WTW Exemption Evaluations](#)

40-200.D.2 Cal-Learn Penalty Actions

OSU imposes a financial penalty when a participant fails to meet Cal-Learn requirements without good cause. The penalty ends after the two-month penalty period ([CPG 15-000.I](#)).

OSU may take additional actions to impose an approved penalty after a break in aid or reinstate a penalty under certain situations.

Resources:

[Processing Guide 40-200.D2: Cal-Learn Penalties](#)

40-200.D.3 Welfare-to-Work Action for Exempt Volunteers

OSU cannot impose a financial sanction when an exempt volunteer fails to meet his/her WTW Plan requirements; however, the eligibility worker may end their voluntary participation status per ECM request.

Resources:

[Processing Guide 40-200.A1: WTW Employment Services Requests](#)
