

Cash Assistance Program for Immigrants (CAPI) Program Guide Letter No. 24

May 14, 2010

Subject NEW SPONSOR'S STATEMENT OF FACTS, MEDI-CAL ELIGIBILITY DATA SYSTEM (MEDS) SOCIAL SECURITY NUMBER (SSN) VERIFICATION CODE UPDATE, AND UPDATES FOR SYSTEMS TO ASSIST IN FRAUD PREVENTION/DETECTION

Effective Dates

- October 1, 2009 for MEDS SSN Verification
- Upon receipt for remainder

Reference Medi-Cal Eligibility Division Information Letter (MEDIL) I 10-03

Purpose The purpose of this CAPI Program Guide Letter is to provide staff with:

- a new Sponsor's Statement of Facts;
- updates to the SSN verification codes in MEDS; and
- updates to systems to assist in Fraud Prevention/Detection.

Background Sponsors are required to provide a written statement of his/her income and resources. The previous Sponsor's Statement of Facts (CW 22) was an optional way to obtain this statement.

MEDS verifies the applicant's/recipient's SSN with Social Security. The result of this match is shown in the SSN verification field on MEDS. Previously, the code for a verified SSN was a "J."

The Office of Revenue and Recovery had a system that was accessible through the County Mainframe and used the RR01 screens. Also, the Mainframe had screens to search for issued warrants. These were the BD90 and AC01 screens.

Changes The Department of Social Services (DSS) has developed a new Sponsor's Statement of Facts for CAPI applicants/recipients. This new form removes references to any form of periodic reporting.

As of October 1, 2009, the Department of Health Care Services (DHCS) revised the SSN verification procedures. This revision also changed the SSN verification codes shown in MEDS. During 2010,

DHCS will be re-verifying SSNs. The new code below will be updated during this process.

The RR01, BD90, and AC01 screens are no longer in use.

**Sponsor's
Statement of
Facts**

Upon receipt of this letter, the new Sponsor's Statement of Facts, SOC 860, may be used to gather the sponsor's property and income information. The worker must continue to accept a CW 22 if a sponsor has already completed that form and process the information provided.

**SSN
Verification**

For MEDS clearances completed after September 25, 2009, an SSN verification code of 'W' is acceptable as verification of the SSN. For individuals for whom DHCS re-verified the SSN during 2010, the acceptable verification code is "A."

**Communicati
on with
Revenue &
Recovery**

The manual process using form 11-99 HHS A must be used in communication with Revenue and Recovery.

**Benefit
Issuance**

When workers need to search for information on benefit issuances, they must use the Benefit Issuance system in CalWIN.

Forms impact

Form SOC 860 has been uploaded into iWay and is available to be ordered.

**Quality
Assurance
impact**

The California Department of Social Services has not specified a Quality Assurance requirement for CAPI and appeals are handled through the usual State hearing process.

**Automation
impact**

No impact.

**Imaging
Impact**

Until SOC 860 can be added as an acceptable form in DoRes, workers must image the SOC 860 using template 16-141 HHS A, Statement of Facts Certification.

Summary of

The table below shows the CAPI PG changes.

Changes

Section	Changes
99-101.3	Updated references to CW 22 to SOC 860.
99-101.7	SSN verification code of 'W' in MEDS now acceptable for verification of SSN.
99-101 Appendix C	Updated example of Sponsor's Statement of Facts.
99-113.4	Revenue and Recovery system removed from list of systems available. Remainder of systems re-lettered.

Manager Approval

ORIGINAL SIGNED BY:

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