

**County of San Diego, Health and Human Services Agency (HHSa)
Cash Assistance Program for Immigrants (CAPI) Program Guide Letter**

Subject: Update to CAPI State Reports

Number

34

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Issue Date:

2/19/2015

Effective Date:

Upon receipt.

Purpose:

To an update to the CAPI state reports.

Background:

CAPI reports are distributed by the State to provide information on CAPI cases and assist in the determination of CAPI eligibility.

Policy Change:

The "CAPI County Duplicate Last Name and DOB Report" has been cancelled by the State for all counties. San Diego County did not have any matches on this report in the months preceding its cancellation.

Summary of Changes:

- The above report has been removed from the CAPI Program Guide
- The link to the SharePoint CAPI Reports site has been updated

Impacts:

N/A

References:

N/A

Sunset Date:

This policy will be reviewed for continuance by January 31, 2016.

Approval for Release:



Rick Wanne, Director
Eligibility Operations

**County of San Diego, Health and Human Services Agency (HHS)
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Issue Date:

February 19, 2015

Effective Date:

Upon receipt

Policy:

Action must be taken on the reports as shown below.

Procedure:

The CAPI reports are sent from the State Department of Social Services (DSS) to the CAPI Program Specialist at Eligibility Operations (EO) who will forward the reports to the Office of Business Intelligence (OBI) to be created in an electronic format and posted to [SharePoint](#) for the appropriate FRCs to take action.

The table below shows the titles of the reports, a description of the reports and the worker's actions.

Report	Description	Action
CAPI/SSI County Matching SSN Except Los Angeles	Lists CAPI recipients who have applied for SSI/SSP. It is sorted by SSI/SSP payment status code. Code N13 is used to deny or discontinue SSI due to immigration status.	If a payment status code other than N13 is present, CAPI eligibility is questionable and should be reviewed for possible suspension or a referral to apply for SSI.
CAPI/SSI County Non-Matching SSN	Lists CAPI recipients who have not applied for SSI/SSP. It is sorted by CAPI Aid Code. Most likely, an informal denial was received from SSA.	If the individual has CAPI Aid Code 1A and they allege a medical condition and were residing in the U.S. on August 22, 1996, refer this individual to SSI Advocacy.

Impact/s:

Program Affected

CAPI

References:

- All-County Information Notices (ACIN):
 - [I-81-04](#)
 - [I-68-14](#)
- [All County Letter 99-13](#)
- [Welfare and Institutions Code 18941](#)
- CAPI PG Letters
 - [18](#)
 - [31](#)
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Sunset Date:

This policy will be reviewed for continuance by February 28, 2018.

Approval for Release:

February 19, 2015