

**County of San Diego, Health and Human Services Agency (HHSA)  
Cash Assistance Program for Immigrants (CAPI) Program Guide**

**Identity and Social Security Number**

**Number**

**99-101.7**

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**A. Background:**

Individuals who are applying for CAPI must show proof of identity and Social Security number.

**B. Policy:**

**1. Identity:**

The applicant must show proof of identity. If there is a companion case and identity has been established in that program, that identification may be used for CAPI. Generally, identity verification includes a photograph and/or a physical description by which the worker can make a reasonable deduction that identity is not questionable. Acceptable proof of identity includes:

- California Driver's License
- California Department of Motor Vehicles Identification card
- U.S. Military identification card
- Passport
- USCIS documents with photograph
- School identification card, if it includes a photograph
- Other documents with a photograph and/or physical description.

**2. Social Security Number (SSN):**

CAPI applicants/recipients must have a SSN or show proof of application and agree to provide the SSN upon receipt. The same referral and recording processes for SSNs required in General Relief and Medi-Cal are to be used for CAPI. Acceptable verification of SSN includes:

- SSN Card
- SSA award letter
- SSA form series CA-702
- Medicare Card
- Check from SSA (including prior SSI) showing name and SSN
- SSN Verification code on MEDS clearance as shown below:
  - "J" for MEDS clearances completed before September 25, 2009
  - "W" for MEDS clearances completed after September 25, 2009 until re-verified
  - "A" for MEDS clearances after DHCS has re-verified the SSN
- USCIS documentation that includes SSN
- Copies of verification from a companion case.

**C. Procedure:**

None.

**Other Program Impacts:**

None.

**References:**

ACL 98-820.22 and .23

**Sunset Date:**

This policy will be reviewed for continuance on or by 03/31/2019

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**Release Date:**

3/23/2016